

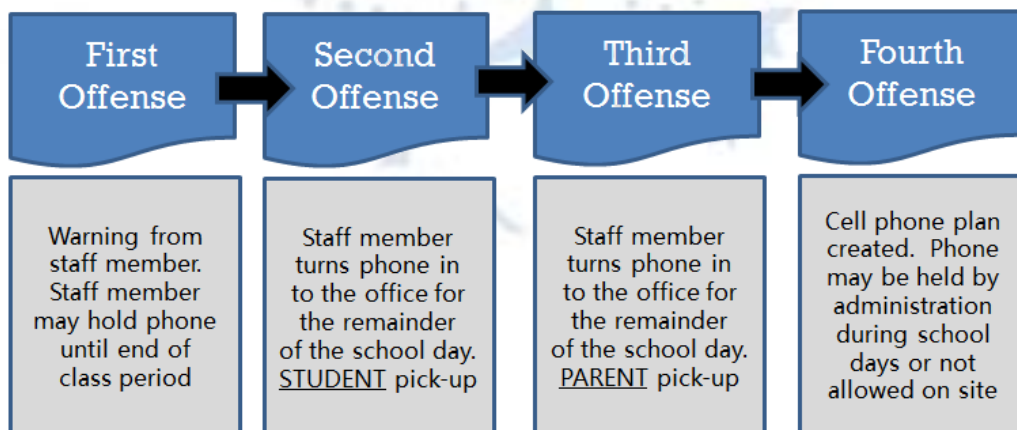
# Cell Phone and Electronic Device Guidelines

## Lake Middle School

Students may bring cell phones and other electronic devices to Lake Middle School at their own risk. To provide clarity and consistency for students, families and staff we have adopted and will implement the following cell phone guidelines. If students choose to bring a cell phone/ electronic device to our school, the expectations are:

1. All cell phones will be turned-off, placed on silent or left in the students' locker by 7:50 a.m.
  2. Students may use their cell phone during class only for educational purposes and/or with teacher permission to do so.
  3. Students may use their cell phone appropriately during passing time, their designated lunch hour and before and after school.  
This includes:
    - a. Checking in with or responding to family members
    - b. Sending and receiving appropriate communication
    - c. Sharing school appropriate material
  4. Students may use their cell phone or device to listen to music only before school, during lunch, after school. Classroom use would be based on teacher permission.
  5. Cell phone use of any kind is not permitted in locker rooms or bathroom
  6. Students sent to the office for any disciplinary action will turn in cell phones to be held until the student is dismissed back to class.
  7. Using a cell phone to record or take photos of Lake Middle School staff and students is not allowed without permission in advance given by the individual being recorded or photographed.
  8. Recording or taking photos of classmates with the intent to bully or harass is prohibited.
  9. Using social media apps, or any other function of a cell phone/device to spread rumors, bully, make fun of, exclude, put down or create a disruption in school is not permitted.
  10. Sharing with or asking classmates/students for inappropriate content is prohibited.
  11. Use of a cell phone during tests without permission will be considered academic dishonesty. Should a situation arise that student needs to use their phone during class, we ask they get permission from the staff member at an appropriate time.
- Lake Middle School is **NOT** responsible for lost, stolen or damaged cell phones/electronic devices.
  - Students using cellphones/electronic devices to access the internet must follow District 833 internet acceptable use guidelines detailed in the student/district handbook.
  - Students may not use electronic devices for purposes other than those outlined by their teacher during class time.
  - Students may not use electronic devices in such a manner that causes a disruption to the learning environment.
  - Upon teacher request, students must turn off and store their electronic device.

Consequences for students using their phone during unapproved class time or inappropriate reasons:



For more serious infractions, administration will follow state laws and the District 833 Discipline Policies.



# Electronic Device Acceptable Use Contract

At Lake Middle School, students and teachers are encouraged to seek innovative methods to promote and demonstrate learning. To accomplish this goal, students may be permitted to use electronic devices, such as MP3 players, smart phones, tablets, digital readers, and laptop computers during the school day. Any student, who wishes to use an electronic device during the school day at Lake Middle School must sign and adhere to this contract.

**Students are permitted to use their cell phones/electronic devices:**

- Before 7:55am
- After 2:25pm
- During passing time
- During lunch
- In the classroom when permission is explicitly given by the teacher  
*(\*Please Note: Each teacher will communicate their expectations in regard to technology use in their specific classroom.)*

- Lake Middle School is not responsible for lost, stolen, or damaged electronic devices.
- Students using electronic devices to access the internet must follow District 833 internet acceptable use guidelines detailed in the student handbook.
- Students may not use electronic devices for purposes other than those outlined by their teacher during class time.
- Students may not use electronic devices in such a manner that causes a disruption to the learning environment.
- Upon teacher request, students must turn off and store their electronic device.

**Failure to comply with LMS Electronic Device Acceptable Use guidelines may result in the confiscation of a student's electronic device, possible restriction from future electronic device use, and/or appropriate disciplinary action.**

Student Name (please print) \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_